

Example Risk Assessment

Activity Assessed: Archery

Date of Assessment: 12.03.2025

Assessor: Cox Wood Team has prepared this as an example to help you prepare your own risk assessment.

**** Only Cox Wood low powered bows and arrows can be used on this range ****

Hazard	People at Risk	Control measure	Review date
Range & Terrain Risks associated with archery, e.g. Falling onto arrows while carrying them, Overdrawing a bow, Tripping on or being injured by stray/ deflected arrows.	Archers, instructors, participants, spectators, bystanders, members of the public	1. All sessions to be run in accordance with site rules and procedures. 2. All sessions to be run according to published best practice as set by Archery GB. 3. Range to be inspected for trip hazards before sessions begin. 4. Appropriate size bows should be used depending on age/size of participant 5. Range danger areas/exclusion zones to be established and clearly marked out. 6. Spectators restricted to designated viewing areas.	
Equipment Failure Targets blown or falling over, bows and arrows.	Participants, instructors.	1. Appropriate targets to be used and sessions will not be run if winds excessive. 2. Pre-session checks must be carried out on all equipment to ensure it is safe to use	
Behaviour Hazards arising from the actions of group members i.e. Overcrowding and Disorderly behaviour.	Everyone involved with the session.	1. Range leader to be identified who will take overall responsibility for the session 2. Authorized leaders to be available for crowd control/assistance 3. Maximum number of participants not to exceed 12, maximum on range will be 4 shooting. 4. Safe waiting area to be set up to avoid overcrowding on the range. 5. Groups to be briefed on standards of expected behavior and safety measures.	
Supervision Incidents caused by a lack of supervision or inadequate supervision	Participant's instructors, members of the public.	1. Only qualified and authorized instructors to run sessions. 2. Instructors to control participants on the range and in the waiting area during activities. 3. Instructors to stop all archery activities immediately if the safety of the range, participants or any other site users/members of the public is compromised	
Weather Sessions may become dangerous due to adverse weather conditions	All involved	1. Sessions to be cancelled in the event of adverse weather e.g. High winds, Cross winds, heavy rain, sleet, snow or reduced visibility.	

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<p>Members of the Public</p> <p>Injury to people outside the immediate range.</p>	<p>Individuals approaching / encroaching range areas</p>	<ol style="list-style-type: none"> 1. Range danger areas/exclusion zones to be monitored at all times. 2. Instructors to be watchful for participants aiming obviously high or wide of targets. 3. Sessions to be halted if people are seen straying into range/danger/exclusion areas 	
<p>Participants</p> <p>Injury to participant</p>	<p>participants</p>	<ol style="list-style-type: none"> 1. To avoid risk of string burn, participant encouraged to wear long sleeves, arm protection to be used. 2. Loose clothing on the front of the body to be tied back or tucked into clothing e.g. Neckers, hoody ties, lanyards, long hair (use bobbles) 2. First aid kit to be available in case of injury. 3. At least one leader in addition to main instructor to be present. 4. Site walkie talkies to be used with one at the range and one with a Leader near the buildings when other people are on site. 	

Review date :- 13/03/2026